



INSPECTOR GENERAL
FOR TAX
ADMINISTRATION

DEPARTMENT OF THE TREASURY
WASHINGTON, D.C. 20005

MISSION SUPPORT DELEGATION ORDER No. 3 (Rev 1)
EFFECTIVE DATE: January 22, 2008

TOURS OF DUTY AND OVERTIME

Authority: Inspector General Act of 1978, as amended (5 U.S.C. app. § 3),
the Internal Revenue Service Restructuring and Reform Act of 1998
(Pub. L. No. 105-206), Treasury Order 115-01, and TIGTA Delegation Order No. 6

1. All Mission Support first-line managers are hereby delegated the authority to prescribe for personnel under their supervision and control the official hours of duty and to adjust tours of duty in accordance with established TIGTA policy. This delegation includes establishing tours of duty for educational purposes under the provisions of 5 U.S.C. § 6101(a)(4) or 5 C.F.R. § 610.122.

This authority may not be redelegated.

2. All Mission Support first-line managers are hereby delegated the authority to:
 - a. Order and/or approve the performance of overtime duty for personnel under their supervision and control, provided funds are available;
 - b. Order and/or approve the performance of overtime duty for personnel under their supervision and control for which compensatory time off will be granted in lieu of overtime pay; and,
 - c. Order or approve the performance of work on holidays, provided funds are available for such work.

This authority may not be redelegated.

/s/ Kenneth F. Casey
Acting Associate Inspector General for Mission
Support/Chief Financial Officer